



## June - July 2022

Scargill Primary School  
Mungo Park Road, Rainham,  
RM13 7PL  
info@childcarepwc.co.uk  
www.childcare-pwc.co.uk

On behalf of all the staff @ Parklanes Wykeham Childcare Ltd, we would like to wish you and your family an enjoyable Half term break and we look forward to continue to work in partnership with you and your children throughout their sessions with us. If you have any concerns or changes in your childcare arrangements, please speak to us.

**This will be a 7 week Term**

Returning on Tuesday 7th June 2022 at 7.30am -  
(Monday 6th June - School Inset Day)

& finishing on Wednesday 20th July 2022 for the Half term break.

Returning Monday 5th September 2022  
(1st & 2nd September 2022 - School Inset Days)

Please be aware we are full on all sessions and changing of days or increasing may not be possible. Thank You for your co-operation.

**Please ensure you have collected your child by 6.00pm.**

**Late Collection Charge.**

You will be issued a late charge of £5 for every 5minutes you are late.

**Prompt Collection required at 6.00pm. Thank You!**

Like us on our Facebook Page:

'Parklanes Wykeham Childcare Ltd@parklaneswykeham'



**SUMMER HOLIDAY CLUB @ Hornchurch Setting, 21 Barton Road, Hornchurch, RM12 4AA**

Monday 18<sup>th</sup> July 2022 - Friday 22<sup>nd</sup> July 2022 (Week One)  
Monday 25<sup>th</sup> July 2022 - Friday 29<sup>th</sup> July 2022 (Week Two)  
Monday 1<sup>st</sup> August 2022 - Friday 5<sup>th</sup> August 2022 (Week Three)  
Monday 8<sup>th</sup> August 2022 - Friday 12<sup>th</sup> August 2022 (Week Four)



Turtle Setting  
Summer Club

Full day sessions (9.00am - 3.00pm) -	<b><u>£30.00 per child per day. (Booked in advance)</u></b>
Half day session (9.00am - 1.00pm) -	<b><u>£20.00 per child per day (Booked in Advance)</u></b>
Full day sessions (9.00am - 3.00pm) -	<b><u>£35.00 per child per day. (If not booked in advance)</u></b>
Half day session (9.00am - 1.00pm) -	<b><u>£25.00 per child per day (If not booked in advance)</u></b>

If you wish to register please contact 01708 706959 or Bev Nicholls on 07752 546910

**Please book early to avoid disappointment**

**PLEASE REMEMBER**

**BREAKFAST & AFTER SCHOOL CLUBS.**

7.30am - 9.00am Breakfast Club	£ 5.00
3.00pm - 6.00pm After School Club	£13.00
7.30am - 9.00am AD-HOC Session Breakfast Club	£ 7.00
3.00pm - 6.00pm AD-HOC Session After School Club	£16.00

We operate a 39 week per year timetable in line with the local Primary Schools. Please be aware of school inset days and polling days.

**A Waiting list is in operation -**

A change of days or extra days would need to be agreed with Management and only if a place is available.

**Attendance -**

If your child will not be attending their contracted After School Club Session for any reason at all, it is important that you contact Bev or Andy and let them know as soon as possible, so our Staff are not wasting valuable time looking for them.

**Please Note:**

The fees letter will have to be brought in and signed by a manager when fees are paid in order to obtain a receipt and please ensure all BACS payments inc your Childs name as a reference. **Bacs payments only NO Cash!**

All fees are to be paid in full by the end of **latest, Friday 1st July 2022,** a **10% LATE charge** could be added to all late payments after this date unless agreed by Senior Management. If fees are not paid or are continuously late, this could result in your child losing their place within the setting. If you require more details, or a payment plan to spread costs, please speak to a member of management. All outstanding balances to be cleared unless agreed by senior management by the end of each term.

**Important Dates for your Diary:**

6th June 2022 - Inset Day (School Closed)  
19th June 2022 - Father's Day  
1st July 2022 - Canada Day  
4th July 2022 - USA Independence Day  
20th July 2022 - Last day of term

**After school Club closes at 5.00pm**

please ensure prompt pick up of your child/ren.

**Thank You.**

**Passwords!**

All Parents/Carers upon registering should be aware that they have a password to release their child/ren from our care at the end of a session. If you have forgotten or require changing your password, please let us know. If someone else is collecting your child please ring beforehand, they will be asked for the password .

Good luck to all our School leavers.

To our year six leavers, from all the staff!  
Don't forget to pop back & visit us!



# Class of 2022

## SNACK MENU



Children will now be planning their own food menu and be prepared in making their own snacks!



We have a variety of Healthy, nutritional and low in sugar foods.

**ALL allergies and dietary needs are taken into account.**

Parents Please advise of any changes.

**Please be reminded that breakfast STOPS! @ 8.15am**

## Designated Safety Officers

Mrs B. Nicholls - Lead DSL (Director)

Mr A. Nicholls - Lead DSL (Director)

Teresa - Lead DSL (Senior Manager)

Melissa - Deputy DSL

### Staff

Lesley, Mandy

## Save The Numbers!

If your child/ren are unwell OR will not be attending.  
Please call...

Setting: 07868 590460

Between the hours: 7.30am - 9.00am or

3.00pm 6.00pm

This number will get you straight through to the setting directly to answer any queries you may have or report an absence. Or call-

Bev: 07752 546910 Andy: 07763 412496

## Planning, Topics and Themes!

Activities are planned through the children's interest and ideas every term. This works by the Staff sitting down at the end of each term asking what theme they would like to do and write down all activity ideas this is linked with our After School planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We have also introduced the children to evaluate their own planning at the end of each week and we work closely with their thoughts.

### People Who Help Us & Celebrations

Week 1: People Who Help Us - Face Masks

Week 2: Father's Day Cards - Arts and Crafts of your choice

Week 3: People Who Help Us - Vehicles

Week 4: Canada Day - (01/07/2022)

Week 5: USA Independence Day - (04/07/2022)

Week 6: Sports Games

Week 7: Party Week

## Medication

We work very closely with Scargill Infants/Juniors school with any child that may need medication while on school grounds. We have had a meeting with the head and a decision was made that ALL medicine will be stored in the school office and marked clearly with the child's name as Scargill Infant-Primary School Policy – if a child requires medication please fill out a form for our records for medication to be administered.

## PWC Ltd operate an 'Open Door Policy'

Please be reminded that PWC Operate an Open-Door Policy and are here to work in partnership with all. If you have any issues or are not happy with a current event, please speak to a member of the management team or email: [info@childcarepwc.co.uk](mailto:info@childcarepwc.co.uk).

Thank You .

## Covid-19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and Scargill policies and procedures regarding the in house childcare services we provide in partnership.

At present parents will not be allowed within the school.

A member of staff will meet & greet you and your child/ren & sign in/out your child within the setting.

Please use the provided intercom outside the school gate for access.

**Could Parents/Carers please keep to Social Distancing Rules**

If you have any questions please email [info@childcarepwc.co.uk](mailto:info@childcarepwc.co.uk) or contact Andy/Bev.

**Data:** Due to new legislation concerning data Parklanes Wykeham Childcare Ltd is registered with the Information Commissioner's Office (ICO) and compliant with current General Data Protection Regulation 2018 (GDPR)



### Safeguarding Important Information

**PASSWORDS** all parents and carers upon registering should be aware they have a Password to release their child/ren from the end of our session. Please also remember to sign out your child!